

# Manager, Integrated Facility Management

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Brookhaven National Laboratory ([www.bnl.gov](http://www.bnl.gov)) delivers discovery science and transformative technology to power and secure the nation's future. Brookhaven Lab is a multidisciplinary laboratory with seven Nobel Prize-winning discoveries, 37 R&D 100 Awards, and more than 70 years of pioneering research. The Lab is primarily supported by the U.S. Department of Energy's (DOE) Office of Science. Brookhaven Science Associates (BSA) operates and manages the Laboratory for DOE. BSA is a partnership between Battelle and The Research Foundation for the State University of New York on behalf of Stony Brook University.

## Organizational Overview

Brookhaven National Laboratory is a multidisciplinary laboratory with seven Nobel Prize-winning discoveries and conducts research in the physical, biomedical, and environmental sciences, as well as in energy technologies and national security. Brookhaven National Laboratory is operated and managed for the U.S. Department of Energy (DOE) Office of Science by Brookhaven Science Associates. Our Facilities and Operations Directorate currently has a full-time opportunity for a Manager of the Integrated Facilities Management (IFM) Division.

The F&O Directorate's mission is to enable great science by providing high quality facilities, utilities, crafts and fabrication services to our customers, and to protect people, property, and national security. The IFM Division Manager provides senior leadership, management, and direction for assigned resources (direct reports and matrixed staff) to effectively own, manage and operate facilities, systems and infrastructure on the BNL site.

## Position Description

The IFM Division Manager provides senior leadership, management, and direction for assigned resources (direct reports and matrixed staff) to effectively own, manage and operate facilities, systems and infrastructure on the BNL site.

### Essential Duties and Responsibilities:

- Oversee a budget of approximately \$10M+ and a staff of 66 employees in facility management and custodial services.
- Manage the BNL site's 300+ buildings/structures and resources to ensure the availability of effective, efficient, safe, and secure facilities, infrastructure, and support systems.
- Provide leadership, management and supervision to 12 direct reports, including Facility Project Managers (FPMs) Facility Complex Engineers (FCEs), Custodial Staff and other support staff assigned to the IFM Division, centered on operational excellence that supports safe, efficient and secure operations.

- Provide tenants and programs with safe mission ready facilities, which are compliant with regulations and requirements for their proposed use.
- Work collectively with other Facility & Operations Managers to enable the accomplishment of mission priorities for BNL.
- Determine the Division's strategic direction; develop and implement operational plans, organizational goals and expectations, and employ and maintain capabilities to execute plans.
- Ensure that an engineering methodology is applied in the management of facility maintenance and operations and that configuration control of systems and components are maintained.
- Communicate effectively and often with stakeholders and their organizations to address daily, short and long term functional and operational needs of the customers.
- Negotiate the content of Facility Use Agreements (FUAs) and assures FUAs are current and complete.
- Serve as the steward of the budget formulation, expenditure and accountability for the laboratory's facilities. Plans cost, scope and schedule through the formulation and execution of an Annual Work Plan.
- Identify and lead improvement initiatives for productivity, efficiency, and customer service. Ensures actions related to abnormal events are immediately taken to minimize the effects of the event and ensure a safe state of the facility.
- Incumbent will be required to develop and implement clear, measurable safety performance and improvement goals, demonstrate openness to change, and display a passion for continuous improvement.
- Maintain awareness of environmental impact of work and apply pollution prevention and waste minimization techniques. Identify potential hazards, environmental concerns, and unsafe conditions or practices in work or at work site and implement or suggest controls to minimize risk.
- Develop all support services and programs according to customer needs, ES&H (Environment, Safety and Health) requirements, BNL management decisions, available resources, government regulations, and the DOE/BNL Prime Contract.

## Position Requirements

### **Required Knowledge, Skills and Abilities:**

- Requires a bachelor's degree in an engineering discipline, Facility Management degree or closely related field of study.
- Minimum fifteen (15) years in relevant work experience, including five (5) years management experience, including a bargaining unit environment, and progressively responsible related work experience that demonstrates a sound knowledge of current principles and practices in an engineering facility management field. Significant experience and training applicable to leadership of maintenance and management of a major industrial or educational facility will be accepted in lieu of formal education.
- Broad knowledge in maintenance and engineering processes; proven ability to effectively apply risk management principles in facility related decisions.

- Excellent skills in oral and written communication, decision-making, budgeting, as well as interpersonal and coordination skills. Strong leadership skills and customer focus. Proven ability to work in collaborative, team-oriented environment.
- Ability to work effectively under pressure, meet deadlines and balance multiple priorities.
- Advanced interpersonal skills to work effectively with a wide range of constituencies in a diverse and inclusive community.
- Ability to exercise sound judgment with advanced problem-solving and decision-making skills. Discretion in handling confidential and/or highly sensitive matters.
- Experience in work planning and conduct of operations.
- Experience in budget development and management.
- Knowledge of general accounting principles, cost and pricing methodology.
- Experience in contract management and compliance, vendor relations and product/service evaluation.
- Proficiency with MS Word, Excel and Outlook.

**Preferred Knowledge, Skills and Abilities:**

- Candidate must have obtained (or be willing to obtain within 2 years) certification in Facility Management through the International Facility Management Association (IFMA), Building Owners and Managers Institute (BOMI) and/or acceptable other facilities-related organization.
- Working knowledge of building systems (heating, ventilation, air conditioning, power distribution, plumbing, cooling water systems, electrical, fire protection/detection systems, etc.).
- Working knowledge of policies, practices, and procedures of custodial services for both offices and laboratories.

At Brookhaven National Laboratory we believe that a comprehensive employee benefits program is an important and meaningful part of the compensation employees receive. Our benefits program includes, but is not limited to:

- Medical Plans
- Vacation
- Holidays
- Dental Plans
- Life Insurance
- 401(k) Plan
- Retirement
- Swimming Pool, Weight Room, Tennis Courts, and many other employee perks and benefits

We invite you to consider Brookhaven National Laboratory for employment. To be considered for this position, please apply online at [BNL Careers](#) and enter the job title into the Keyword Search.

Brookhaven National Laboratory (BNL) is an equal opportunity employer that values inclusion and diversity at our Lab. We are committed to ensuring that all qualified applicants receive consideration for employment and will not be discriminated against on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, age, status as a veteran, disability or any other federal, state

or local protected class.

BNL takes affirmative action in support of its policy and to advance in employment individuals who are minorities, women, protected veterans, and individuals with disabilities. We ensure that individuals with disabilities are provided reasonable accommodation to participate in the job application or interview process, to perform essential job functions, and to receive other benefits and privileges of employment. Please contact us to request accommodation.

\*VEVRAA Federal Contractor

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